



**Great Basin Training Center**

National Interagency Fire Center

3833 S Development Ave

Boise ID, 83705

[www.nationalfiretraining.net/gb/index](http://www.nationalfiretraining.net/gb/index)

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November 18, 2015

TO: Course Participant and Training Officers

FROM: Ty Van Keuren, Course Coordinator – Great Basin Training Unit

SUBJECT: Selection – I-300, Intermediate ICS

Congratulations! You have been selected to attend I-300, Intermediate ICS. The course will be held in the Jack Wilson building Multi-Purpose Room at the National Interagency Fire Center (NIFC) in Boise, Idaho. The course will begin promptly at **1300 Monday, February 8th and end at approximately 1700, Wednesday, February 10th, 2016**. Please plan your travel accordingly. You must be present for the entire course to receive a credit. (I-400, for those enrolled in both, will commence on Thursday, February 11th at 0800).

Please fill out the: [ICS-300 Course Registration](#) to receive pre-work and register for class. This is required for all students.

Please refer to our website at <http://www.nationalfiretraining.net/gb/logistics> for information regarding area lodging, NIFC security requirements, maps, and payment information. Class participants are responsible for securing their own lodging. All non-BLM employees must complete the credit card payment form and fax it to me at (208) 387-5556 or scan a signed copy to [tvankeuren@blm.gov](mailto:tvankeuren@blm.gov) by **Friday, January 8th, 2016**. This will secure your enrollment in the course. Please don't delay. **Tuition for I-300 is \$300.00 per student.**

In the event that you cannot attend this course, please contact me by **Friday, January 8th, 2016** to cancel. After this date your agency may be billed based on your selection, not your attendance. Please contact me if you have any questions.

Ty Van Keuren  
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