



Vandenberg Interagency Training Center
100 Community Loop
BLDG 10373, PO Box 6198
Vandenberg AFB, CA 93437-5502
Office (805) 605-4995 FAX (805) 734-9753
Email: vitc@fs.fed.us



DATE: January 25-29, 2016

SUBJECT: L-381 Incident Leadership

TO: ATTENDEES / STUDENTS

Congratulations, you have been selected to attend L-381 Incident Leadership course. This is a 40-hour course which is designed to provide training in leadership values and principles, situational leadership, teambuilding, and ethical decision-making. The course will begin at 0800 on Monday, January 25, 2016 and conclude on Friday, January 29, 2016 at 1400 hours. The Training Center is located in BLDG 860 just inside the South Base Entrance. Map and directions enclosed.

Attendees MUST bring a programmable handheld radio with an extra clam shell (for classroom simulations), nomex shirt, and hardhat. If you have a type 3 IC kit or any forms and supplies that you would use to manage a type 3 incident, bring those also.

This course is a requirement for the following positions: Personnel desiring to be qualified as a division/group supervisor DIVS, or incident commander type 3 ICT3.

Attached is a pre-registration form you must complete if you wish to attend this course. You **MUST** complete this form and return it to the Vandenberg Interagency Training Center by **December 28, 2015**. Failure to return the form could result in your seat being allocated to another student.

Books & Material Fees: For all **Non-Federal Employees** the cost of this course is \$1,450.00. Other agency employees will be required to pay this fee the first day of the course by check or money order. DOI employees will be billed at a later date.

Dress Code: Students are to wear casual office attire. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc).

Pre-Course Work: You will need to complete the pre-course video before coming to the class. Please read the course packet for additional pre-work. **We will be mailing the pre-course packet to the mailing address you provide on the pre-registration page. Please bring your completed pre-work assignment and self-assessment to class.**

College Credit: All students are required to register online with Allan Hancock College. You will receive college credit, which may be used toward either a Wildland Certificate or an AS Degree in Wildland Fire Science. **You will have to log on to the Allan Hancock College website in order to obtain a Student ID Number (also known as your H #) which needs to be on your pre-registration form.** Follow the steps below in order to receive your Student ID Number.

Center Information: Information on the center is located on the California Web Site at: www.nationalfiretraining.net

/s/ Carrie Thaler
VITC Center Manager
Los Padres National Forest

Driving Directions to the Vandenberg Interagency Training Center
BLDG 860 South Base Corner of Clark and Arguello Vandenberg A.F.B. CA, 93437
If you have any questions call (805) 605-4995.



Map of Vandenberg Training Center

From 101 South:

1. Get off on Hwy 1 exit to Lompoc
2. Turn Left toward Lompoc
3. follow Hwy 1 until you hit a stop light
4. Turn left onto Hwy 246 (Ocean Ave)
5. Keep Straight on this road for about 7.0 miles
6. Turn Left on Arguello Blvd. go through the gate
7. Make a quick left on Clark

From 101 North:

1. Get Off at Clark Ave in Santa Maria, turn right
2. Turn Left on Hwy 135, South toward Lompoc, this changes to Hwy 1
3. Merge right, take the Vandenberg AFB off ramp
4. Turn Left at the light, where the main gate to VAFB is.
5. Merge right onto Santa Lucia Canyon Rd.
6. Go past the prison to the light, Turn right on Central
7. Go straight until dead end and turn left onto Union Sugar
8. Make a right at the stop sign which will be Ocean Ave
9. Go straight until you come to Arguello Blvd, then turn Left
10. Go through the gate and make a quick left on Clark



INSTRUCTIONS FOR OBTAINING YOUR STUDENT ID NUMBER:

STEP 1

You will need to access <http://www.hancockcollege.edu/>. On the home page click on the *Future Student Tab* which is located in the brown boxes. A scroll down list will appear. Click on *Apply for Admissions*, this should be the first link. On the next page that appears, locate **Apply for Admissions** and click on *Apply for Credit Classes*. Fill in the necessary information. Select *New Student* or *Transferring Student* if you have never attended Allan Hancock College before. Select *Returning Student* if you have applied to the college before. Please make sure you are applying for the Spring 2016 semester. Once you complete this process and submit your application, you should receive your student login information and student ID number (H... #). **Please print this page and save it for future classes at VITC.**

As soon as you receive your student ID/H# number, print the pre-registration form (page 4 of this document) and enter your H# at the bottom of the page. Fax (805)734-9753 or email vitc@fs.fed.us the completed pre-registration form to Vandenberg Training Center.

Returning Students:

If you have applied to the college and received an H-number in the past you do not need to reapply. Please include your H-number on the Pre-Registration form.

Pre-registration Form
Vandenberg Interagency Training Center

Course Title: L-381 Incident Management

Date(s): January 25-29, 2016

Trainee Name: _____

Email: _____

Employer:

FS: Forest: _____

District: _____

CDF: Region: _____

Unit: _____
(Ranger Unit/Station)

OTHER AGENCY: _____
(County-City-OES-AHC Student-NPS-BLM-AFV/Use 3 Letter Designator)

Mailing Address: _____
(Street Address/P.O. Box of Unit Headquarters)

City – Town – State - Zip Code

Your contact Phone Number: _____

Supervisor Name: _____ Phone: _____

Allan Hancock College Student ID Number: H_____

**YOU NEED TO RETURN THIS
FORM TO THE TRAINING CENTER**

BY: December 28, 2015

VITC@fs.fed.us

Fax: 805-734-9753