

State of California  
**Memorandum**

Natural Resources Agency

**To:** Selected Candidates on the Selection Roster  
(Federal Students listed only)

**Date:** March 15, 2016

**Telephone:** (209) 274-2426

**Fax:** (209) 274-2034

**From:** Department of Forestry and Fire Protection  
**CAL FIRE** Academy

**Subject:** 4000 TRAINING  
4040 Training Curriculum  
**CAL FIRE** Academy  
**Instructions to Students**

You have been selected to participate in a training course. If you have any questions or other problems that may affect your attendance or participation, please advise your immediate supervisor and the Academy.

**SUBJECT:** C-378 California Aerial Supervision Academy, #33

**DATES:** April 25 – May 6, 2016

**TIME:** Begins at 0800 on 03/25/16 and ends at 1300 on 05/06/16

**LOCATION:** **First week:** Wildland Fire Training Center at McClellan  
**Second week:** Northern California Regional Training Center in Redding

**LEAD INSTRUCTOR:** Chief [Chris Jurasek](#), (707) 889-4184

**ATTIRE:** Work uniform. See below for additional information and requirements.

**PREREQUISITES:**

**Required CAL FIRE** ICS qualifications include:

- Division / Group Supervisor qualified
- Minimum 5 years wildland firefighting experience, with 2 years as a **CAL FIRE** Fire Captain or higher.
- Attend RT 378 Aerial Supervision Refresher as an observer

Bring a copy of your certificate or “Red Card” or Unit Approved Quals Card. Those who cannot produce proof of meeting prerequisites may be removed from the class.

All other agencies must meet the qualifications as stated in the Field Manager’s Course Guide (NWCG 310-1, Local Govn’t CICCS).

- Division Group Supervisor/Strike Team Leader or Task Force Leader

## COURSE PRE-WORK

1. Take the [pre-course test](#). Ensure you fill out the personal/course information accurately and completely. You will be prompted to print your results at the conclusion of this test. Make sure you have a functioning printer. Print and bring the [pre-course test](#) results to class with you. Reference material; 2014 Interagency Aerial Supervision Guide  
<http://www.nwcg.gov/pms/pubs/pms505/pms505.pdf>
  2. Access the A-100 Basic Aviation Safety course on the [Interagency Aviation Training website](#). Complete course and bring a copy of the certificate to the first day of the course.
  3. Access module A-109, Aviation Radio Use on the [Interagency Aviation Training website](#). Complete course and bring a copy of the certificate to the first day of the course.
  4. Download and complete the [S-378 Student Profile form](#) and email to your course coordinator, [chris.jurasek@fire.ca.gov](mailto:chris.jurasek@fire.ca.gov)
2. View the following videos.
    - a. Firefighting Airspace <https://www.youtube.com/watch?v=IBJvQNdJqcY>
    - b. Load and Return <https://www.youtube.com/watch?v=hBGdlwWae8o>
    - c. NAT Radio Programming <https://www.youtube.com/watch?v=YOrRLqYyx30>
    - d. TDFM Radio Programming <https://www.youtube.com/watch?v=qq0eeakPWFs>
    - e. Command and Control <https://www.youtube.com/watch?v=YOrRLqYyx30>

If you have any questions please contact the lead instructor, Chief Chris Jurasek, [chris.jurasek@fire.ca.gov](mailto:chris.jurasek@fire.ca.gov)-707-889-4184

**SPECIAL INFORMATION:** All sponsoring units are being advised that there are post class obligations to the new ATGS/HLCO students. For example, the students have to get their task books signed-off in order to get certified, and there is the recurrency training every three years for **CAL FIRE**, check with your agency for specific recurrency requirements. There are significant costs associated with these obligations. Contact the class coordinator for more information.

Students should bring with them:

- Nomex Flight Suit or “Clean” Nomex Shirt and Pant
- Flight Helmet
- Kneeboard (optional)
- Nomex Flight gloves or Leather gloves (You will have to be able to write and manipulate buttons on a radio while wearing gloves)
- Leather 8” boots
- Sunglasses (Recommend non-polarized)
- Sunscreen
- Bug spray
- Motion Sickness Medication (if needed)
- Tablet, if you utilize

The first week will be held at the Wildland Fire Training Center at McClellan. The second week will be at the Northern California Regional Training Center in Redding.

Complete the attached student profile and email to Chief Chris Jurasek, ([chris.jurasek@fire.ca.gov](mailto:chris.jurasek@fire.ca.gov)) prior to, April 15, 2016.

## **TRAINING LOCATION**

The **first week** will be at the Wildland **Fire Training Center at McClellan**. The address is 3237 Peacekeeper Way, McClellan, California 95652. The telephone number is (916) 640-1000. This is the address of their website: <http://www.fs.usda.gov/detail/r5>

The **second week** will be at the **Northern California Regional Training Center** located at the U.S. Forest Service Northern California Service Center, 6101 Airport Road, Redding, California 96002. The Northern California Regional Training Center is at the Redding Airport approximately one mile north of the passenger terminal. The telephone number is (530) 226-2720.

## **LODGING**

Reservations have been made; please contact both hotels to confirm your reservation. Lodging for **CAL FIRE** will be reimbursed through the TEC process. **Forest Service you are on your own for payment, be prepared to present your travel card.**

For the **first week at McClellan**, lodging will be at **The Lion's Gate Hotel**, 3410 Westover Street, McClellan, CA 95652, phone number is (916) 643-6222. Use **Air Attack 32** as your group identifier. Rooms will be available on Sunday, April 24<sup>th</sup>. You are required to check-out on Friday morning, May 1<sup>st</sup>. **Please make your reservation by April 1, 2016. After this date the rooms will be released.**

In **Redding**, lodging will be **Oxford Suite**; reservations can be made by calling the hotel directly at (530) 221-0100. Use **Cal Fire Air Attack** as your group identifier. Rooms will be available on Sunday, May 1<sup>st</sup>. You are required to check-out on Friday morning, May 6<sup>th</sup>. **Reservations need to be made by April 1 2016. After this date the rooms will be released.**

If you have any questions please contact the lead instructor, Chief Chris Jurasek 707-889-4184

## **SPECIAL INFORMATION**

### **For CAL FIRE Students**

**All travel per-diem to and from the training; will be reimbursed utilizing the TEC process, coding Index 5920 PCA 99200. Please provide a courtesy copy to the Academy, ATTN: Dawn Muschetto.**

**All overtime and cover behind are to be borne by your Home Unit.**

## **ATTIRE FOR COURSE**

The work uniform is required for classroom and field exercises. Flight safety equipment is to be worn during flight operations.

# C 378 California Aerial Supervision Academy

Student Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail \_\_\_\_\_

Attending course as (check one) \_\_\_\_\_ Air Tactical Group Supervisor (ATGS)  
\_\_\_\_\_ Helicopter Coordinator (HLCO)  
\_\_\_\_\_ Leadplane Pilot Trainee (ATCO)

### ICS Qualifications:

Command: \_\_\_\_\_

Operations: \_\_\_\_\_

Planning: \_\_\_\_\_

Logistics: \_\_\_\_\_

Do you have any Aviation experience? (Specify date, location, aircraft types and number of operational periods)

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What mechanism is available for you to meet the Position Task Book and trainee assignment requirements for certification as an ATGS or HLCO?

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Identify aviation and fire training appropriate to the job of ATGS/HLCO that you have had in the last five years.

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