



Danny Rhynes Interagency Training Center
602 S. Tippecanoe Ave.
San Bernardino, CA 92408
(909) 382-2984 Fax (909) 382-4192
Email: drtc@fs.fed.us

Memorandum

DATE: February 4, 2016

SUBJECT: **RX-341 Prescribed Fire Burn Plan Preparation**

TO: Course Participant

You have been selected to attend the ***RX-341 Prescribed Fire Burn Plan Preparation*** to be held at the Danny Rhynes Training Center in San Bernardino, CA. The course will commence on Monday, February 22, 2016 at 0800 hours and conclude Friday, February 26, 2016 at 1300 hours.

This course has been developed to provide a sound understanding of the duties and responsibilities associated with planning prescribed fires. It is expected that course participants have sufficient experience in prescribed burning and wildland fire operations to serve as a firm foundation for further learning.

In order to successfully complete this course you will be required to participate in a group exercises and complete a prescribed fire burn plan. **Many of these exercises will require additional work at night after class.**

In order to be able to satisfactorily complete this course, you must be proficient in the use of personal computers and the use of the fire behavior prediction software "**BEHAVE PLUS**" by the start of the course. The course will move along rapidly and little time will be available for remedial work in these areas. If you do not possess these skills prior to the course, you may not be able to effectively complete the course.

COURSE NEEDS Checklist:

- ✓ **Pre-read and Bring** Angelus Oaks Decision Notice included with this letter (Read and be familiar with this prior to class and bring a copy with you)
- ✓ **Bring** a copy of a completed Moderate Complexity prescribed fire burn plan for your unit
- ✓ **Bring** a Fireline Handbook (PMS 410-1), Fire Behavior Reference Guide (PMS 436-4); Interagency Prescribed Planning and Implementation Procedures Guide (PMS 484, dated 04/2014) AND the Prescribed Fire Complexity Guide-PMS 424. These can be found at: <http://www.nwcg.gov/publications>
- ✓ **Bring** a computer w/**BEHAVE PLUS**, portable printer (if available), Ethernet cable, word processing software, and extra discs for exchanging data
- ✓ **Bring** a Hardhat, boots and field gear/clothes for rainy weather
- ✓ **Bring** Field mapping and measuring instruments

Tuition

Your tuition cost is \$400.00

All students must submit a NWCG Nomination Form with proper agency charge codes and signatures for payment. Forms can be attained on-line at: "nationalfiretraining.net."

Billing Information:

Forest Service (Other Regions): The approved NWCG Nomination Form will be used for payment. This form must include proper agency charge codes and signatures.

Other Federal Agencies: The approved NWCG Nomination Form will be used for payment. This form must include proper agency codes, agreement numbers and signatures.

Other Non Federal Agencies: It is recommended that students pay with check or money order at the facility at the start of class. There is an additional 8% administrative fee added to this tuition charge. If payment is not received, a bill of collection will be issued to your agency.

Cancellations: Cancellations must be made two weeks prior to the course start date. If a cancellation occurs after the two-week cut off and the slot goes unfilled, there will be a charge not to exceed the tuition charge for the course. **The last date to cancel for this course is February 11, 2015.**

Dress: Students are to wear casual office attire. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc).

Travel: For travel, lodging information, and local area map navigate on the internet to the DRTC website: <http://www.fs.usda.gov/goto/sanbernardino/travel>.

Any questions regarding this course may be directed to your unit training coordinator or appropriate training representative. If you are self-sponsored, you may contact the training center directly at drtc@fs.fed.us.

/s/ Kristel M. Johnson

Forest Training Officer and Danny Rhynes Training Center Manager

PRE-REGISTRATION FORM
DANNY RHYNES INTERAGENCY TRAINING CENTER
FAX: 909-382-4192 or Email to drtc@fs.fed.us

ALL Blocks MUST be Completed

Course Title: RX-341 Prescribed Fire Burn Plan Prep **Date:** February 22-26, 2016

Trainee Name _____ **Email** _____

Agency:

FS: Forest: _____ District: _____

Region _____ Unit: _____

Other Agency: _____ *(Ranger Unit/Station)*

(County – City – OES – CHC Student – NPS – BLM – USCG / Use your three letter designator.)

Work

Address:

(Mailing Address of your unit headquarters.)

(City – State – Zip Code)

Phone

Number:

Fax Number:

Supervisor Name/Title

Phone:

Training Officer

Name:

Phone:

**RETURN THIS FORM TO THE
TRAINING CENTER
BY COB:**

February 11, 2016