



## Danny Rhynes Interagency Training Center

602 South Tippecanoe Ave.  
San Bernardino, CA 92408  
(909) 382-2984 Fax (909) 382-4192  
Email: [drtc@fs.fed.us](mailto:drtc@fs.fed.us)

### Memorandum

**DATE:** January 25, 2016

**SUBJECT:** Geographic Area Engine Academy

**TO:** Course Participant

You have been selected to attend the Geographic Area Engine Academy at the **Del Rosa Work Center, located at 4121 Quail Canyon Road, San Bernardino, CA 92404**, March 28 – April 8, 2016. Class will begin at 0900 hours on Monday, March 28, and conclude at approximately 1700 hours on Friday, April 8, 2016.

The Engine Academy is targeted for employees who are currently filling the position of Engine Captain, Engineer, or Assistant Engineer. It has been designed with the intention of refining each trainee's skill within the position that the candidate currently occupies.

#### **The trainee must have in his/her possession:**

- 1. Valid state Class "B" commercial driver's license with:**
  - a. Air Brake Endorsement
  - b. Tank Endorsement
  - c. Must be licensed for standard or automatic transmission
  - d. Current Medical Card on file with DMV. Students are responsible for filing Medical Cards with the DMV. Processing usually takes the DMV 30-45 days through the mail.**
  
- 2. Valid/current OF-346 with:**
  - a. Fire Engines, 26,001+ GVW Endorsement.
  - b. Red lights and siren endorsement recommended
  - c. Students must be in the Drug Testing Pool

**CANDIDATES NOT POSSESSING ONE OF THE ABOVE MENTIONED LICENSES WILL BE SENT HOME ON THE FIRST DAY OF CLASS. THERE WILL BE NO EXCEPTIONS!**

- **A Department of Motor Vehicles driver check/report will be conducted on the first day of class. Any candidate who does not meet the criteria will be sent home.**

**ALL STUDENTS:** Enclosed, you will find a complete Engine Academy Package with the exception of the Hydraulic Slide Ruler which will be mailed to your Forest Training Officer for distribution.

Please complete the pre-registration form and email to [drtc@fs.fed.us](mailto:drtc@fs.fed.us) or fax to (909) 382-4192 by close of business, **Thursday, February 25, 2016**. Incomplete forms will not be accepted. If we do not receive your forms by the above-mentioned dates, you will be dropped from the course without notification and your slot will be re-allocated to a student on the alternate list.

Review all pre-work documents in the Engine Academy Package. The Hydraulics workbook with quiz problems and pre-test need to be completed before you arrive at the academy and brought to the orientation.

There will be a weekend break between weeks 1 & 2 of this session. There will be no activities scheduled during this period and students will be dismissed until the following Monday morning.

**Each student is required to bring the following items to class:**

1. Hard hat
2. Leather gloves
3. Nomex pants & shirt clean and in good repair (no rips, tears, oil stains, paint stains, burned areas, etc...)
4. Initial attack web gear
5. Fireline work boots
6. Rain gear
7. Coveralls
8. HT radio
9. Hydraulic Slide Ruler (will be sent by mail)

**Tuition:**

**Your tuition cost is \$3,500.00**

All students must submit a NWCG Nomination Form with proper agency charge codes and signatures for payment. Forms can be attained on-line at:  
<http://www.nationalfiretraining.net/>.

**Billing Information:**

**Forest Service (Other Regions):** The approved NWCG Nomination Form will be used for payment. This form must include proper agency charge codes and signatures.

**Other Federal Agencies:** The approved NWCG Nomination Form will be used for payment. This form must include proper agency codes, agreement numbers and signatures.

**Other Non Federal Agencies:** It is recommended that students pay with check or money order at the facility at the start of class. There is an additional 7.1% administrative fee added to this tuition charge. If payment is not received, a bill of collection will be issued to your agency.

**Cancellations:** Cancellations must be made two weeks prior to the course start date. If a cancellation occurs after the two-week cut off and the slot goes unfilled, there will be a charge not to exceed the tuition charge for the course. **The last date to cancel for this course is February 25, 2016.**

If a student cancels within the two-week period and pre work has already been received, the student needs to return pre work to the training facility.

**Travel:** For travel and lodging information navigate on the internet to the DRTC website: <http://www.fs.usda.gov/goto/sanbernardino/travel>.

**Dress:** All students are **required** to wear a Forest Service dress uniform on the first day of class and throughout the academy. NO EXCEPTIONS.

Any questions regarding this course may be directed to your unit training coordinator or appropriate training representative. If you are self-sponsored, you may contact the center directly at the address and phone number listed in the above letterhead, or by email at [drtc@fs.fed.us](mailto:drtc@fs.fed.us).

**Location of Engine Academy:** **Del Rosa Work Center located at 4121 Quail Canyon Road, San Bernardino, CA 92404.**

*/s/ Kristel Johnson*

Danny Rhynes Training Center Manager

**Enclosures:**

Directions to Training Location

Pre-Registration Form

Student Checklist

Pre-Test

Hydraulic Study Guide

Hydraulic Slide Ruler (will be sent by mail)

North American Out of service criteria study guide