GREAT BASIN COORDINATION GROUP
TRAINING COMMITTEE CHARTER

I. AUTHORITY

The Committee has been established pursuant to the charter authority granted by the Great Basin Geographic Area Coordinating Group (GBCG).

II. MISSION STATEMENT

The Great Basin Training Committee (hereinafter known as the Committee) is established under the Great Basin Coordination Group (GBCG) to provide and ensure quality Interagency Fire and Aviation Management Training responsive to the needs and direction of the GBCG.

III. MEMBERSHIP

The Training Committee will be comprised of a representative (committee members) from federal and state agencies.

- US Forest Service - Intermountain Region
- Fish and Wildlife Service – Pacific Region
- National Park Service – Intermountain Region
- National Park Service – Pacific West Region
- Bureau of Indian Affairs – Western Region
- Bureau of Land Management-AZ
- Bureau of Land Management-ID
- Bureau of Land Management-NV
- Bureau of Land Management-UT
- State of Idaho
- State of Utah
- State of Nevada
- Great Basin Training Unit Leader

The committee represents the participating agencies within the Great Basin and of the GBCG. The members of the Committee will be knowledgeable in Interagency Fire and Aviation Management Training. The core members will serve as the voting members of the Committee. Additional technical specialists can be included as appropriate through the consensus of the committee and approval of the Chair.

The membership may also include specialized members to assist in an advisory capacity. Affiliate membership will be approved by a vote of the Representatives and will be reviewed annually. Additional roles and responsibilities are outlined in the Great Basin Training Committee Annual Operating Plan.

Actions items can be passed with a simple majority vote of the attending members.

IV. PURPOSE

In general, the Committee will respond to the collective membership of the GBCG. For the purpose of Geographic Area coordination, information and recommendations associated with the Great Basin training program will be passed between the chairs of the GBCG and the Committee.

The three main objectives of the Committee are:

1. Oversight of the Great Basin training program;
2. Support the zone committees in their training efforts;
3. Coordinate the Great Basin workforce/succession planning with the Great Basin Operations Committee.

V. ORGANIZATION

The Committee serves under direction of the GBCG. The Committee will appoint a liaison to the GBCG, see Annual Operating Procedure Appendix A, Section IV.

The Committee will elect one member from the Committee to serve as Chairperson. The Chairperson will serve for two years beginning at the end of the fall meeting and concluding at the end of the second annual fall meeting (i.e. begin fall of 2013 and end fall of 2015). It is through the Chairperson that the GBCG will relate to the Committee.

The Co-chairperson will be elected by the Committee and will be responsible for all chairperson duties in the absence of the Chairperson. The Co-chairperson will become the Chairperson when the current Chairperson's term ends.

For purposes of coordination of flow of nominations and scheduling of courses, the Committee will elect a member to represent the Committee as a member of the Geographic Area Training Representatives (GATR) and will be known as the GATR contact for the Great Basin.

The Committee will elect a member as a liaison with the Great Basin Operations Committee and any other formalized committee under the guidance of the GBCG as appropriate.

VI. AUTHORITY OF THE CHAIRPERSON

The Chairperson is authorized to convene meetings as such times and places as deemed necessary by the Committee or in association with GBCG meetings. It is expected that meetings will be held to the minimum necessary to accomplish the defined purposes of the Committee.

VII. MEETINGS

Meetings should be scheduled and agendas provided to members in advance. Cost of the meeting must be borne by the agencies that sponsor membership of the Committee.

VIII. RESPONSIBILITY

The Committee is responsible for providing advice, counsel, and making recommendations for a coordinated direction on Interagency Fire and Aviation Management Training issues for the GBCG. Additional responsibilities and procedures are outlined in the Great Basin Training Committee Annual Operating Plan.

VIII. REPORTS AND MINUTES

An accurate summary of the actions taken at each meeting is required. Sufficient records of the Committee's business should be kept to analyze the performance of the Committee and to keep aware of actions taken. The Chairperson shall insure that information on the Committee's activities, as a Group, is widely distributed. A logistics person is assigned to the group by the chairperson. The logistics person should be knowledgeable in Interagency Fire and Aviation Management Training.

X. SUB-COMMITTEES

Ad-Hoc committees may be established as special needs arise. Ad-hoc committees can be re-chartered annually and are subject to Committee review.

Mike L Moreon 1/30/2015

Chairperson **Date**
Great Basin Coordinating Group